



# Washington County Board of Elections

## REGULAR SESSION MINUTES

### WASHINGTON COUNTY BOARD OF ELECTIONS

May 12, 2026

17718 Virginia Avenue

Hagerstown, MD 21740

240-313-2050

#### **Present:**

##### **Board:**

Tammy Downin, President  
Kandace Carpenter, Vice President  
Donna Brightman, Board Secretary  
Nancy Armstrong, Assistant Secretary  
Peter E. Perini, Sr. Member  
Brian Kane, Board Attorney

##### **Staff:**

Barry Jackson, Election Deputy Director II  
Teresa Morningstar, Deputy Director II  
Sara Deal, Election Program Specialist I

##### **Absent:**

Kandace Carpenter, Vice President (3:05pm)

##### **Guest:**

Kevin Tucker, Clerk of the Circuit Court for Washington County (left after Swearing in of Board of Canvassers)  
Cathy Poropatic (left during closed session)  
Susan Layos (left during closed session)

President Tammy Downin called the meeting to order at 3:01 pm at the Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD 21740.

President Downin read the following statement: "Pursuant to Maryland Code Annotated, Election Law Article, § 2-208, all meetings of the Washington County Board of Elections are livestreamed and recorded, and those recordings will be posted online and archived as required by law. Livestream broadcasts and recordings may consist of video, audio or any combination thereof. By participating in any meeting, you consent to be recorded."

#### **Declaration of Quorum Present:**

Tammy Downin declared that a quorum was present.

**WASHINGTON COUNTY BOARD OF ELECTIONS**

**May 12, 2026**

**Page 2**

**Approval of Amended Agenda:**

Donna Brightman moved to approve the amended agenda. Peter E. Perini, Sr., seconded, and the agenda was unanimously accepted as presented at 3:05pm.

**Swearing in of Board of Canvassers:**

Kevin Tucker, Clerk of the Circuit Court, swore in all five members and Board Counsel Brian Kane as the Board of Canvassers for the 2026 Gubernatorial Primary Election.

**Executive Session:**

**SUMMARY OF CLOSED SESSION HELD ON MAY 12, 2026**

***1. Statement of the time, place, and purpose of the closed session:***

Time of closed session: 3:09pm

Place (location) of closed session: Election Center 17718 Virginia Avenue, Hagerstown, MD 21740.

Purpose of the closed session: (1) discuss:(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals (Election Director Barry Jackson's Annual Performance Evaluation); and (2) protect the privacy or reputation of an individual(s) with respect to a matter that is not related to public business (Voter Confidentiality Request).

***2. Record of the vote of each member as to closing the session:***

Kandace Carpenter, Vice President moved to recess the regular session and go into executive session. Nancy Armstrong seconded. Names of members voting aye: Tammy Downin, Donna Brightman, Nancy Armstrong, Kandace Carpenter, Peter E. Perini Sr.

Members opposed: None

Abstaining: None

***3. Statutory authority to close session:***

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

**Topic #1:** § 3-305(b) ( 1 ) **Topic #2:** § 3-305(b) ( 2 ),(13) **Topic #3:** § 3-305(b) ( )

***4. Listing of each topic discussed, persons present, and each action taken in the session:***

**WASHINGTON COUNTY BOARD OF ELECTIONS****May 12, 2026****Page 3**

| <b>Topic description</b>                                                                                           | <b>Persons present for discussion</b>                                                                                                                | <b>Action Taken/Each Recorded Vote</b>                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| #1: Election Director Barry Jackson's Annual Performance Evaluation                                                | Tammy Downin, Kandace Carpenter, Donna Brightman, Nancy Armstrong, Peter E. Perini Sr., and Brian Kane                                               | No Action Taken                                                                                                                                                                                                                             |
| #2: Review of single voter application with two names to make voter information confidential per COMAR 33.04.02.04 | Tammy Downin, Kandace Carpenter, Donna Brightman, Nancy Armstrong, Peter E. Perini Sr., Brian Kane, Barry Jackson, Teresa Morningstar, and Sara Deal | Board considered a single voter application with two names to make voter's residence address, phone number and email address confidential; Board reviewed requirements of COMAR 33.04.02 and obtained the advice of counsel regarding same. |

**Reconvene Regular Session:**

Kandace Carpenter made a motion to adjourn the executive session and reconvene the regular meeting. Peter E. Perini Sr. seconded, and the motion passed unanimously at 4:31pm.

**Approval of Draft Minutes of April 14, 2026 Regular Session:**

Donna Brightman made a motion to approve April 14, 2026, Regular Session Minutes as submitted. Nancy Armstrong seconded, and the motion passed unanimously at 4:32pm.

**Approval of Draft Minutes of April 14, 2026 Executive Session:**

Donna Brightman made a motion to approve April 14, 2026, Executive Session Minutes as submitted. Kandace Carpenter seconded, and the motion passed unanimously at 4:35pm.

**Correspondence:**

N/A

**Reports:**

- I. Election Director – Barry Jackson delivered his report to the Board, which can be viewed in the Board Packet, as well as the video recording of the meeting, both of which are available at <https://www.washco-mdelections.org/past-minutes>.

**WASHINGTON COUNTY BOARD OF ELECTIONS**

**May 12, 2026**

**Page 4**

- II. Attorney – Brian Kane reported the following:
  - A. February/March complaint found no open meeting act violations.
  - B. The SAVE Act will not influence the Primary Election.
  - C. Trigger Bill will not influence the Primary Election.
  - D. Challenger/Watcher manual update.

**Unfinished Business:**

N/A

**New Business:**

- I. Confidential Voter Request
  - A. Donna Brightman made a motion to deny single voter application to make (first name) residence address, phone number, and email address confidential; Board reviewed requirements of COMAR 33.04.02. Kandace Carpenter seconded, and the motion was denied unanimously at 5:34pm.
  - B. Donna Brightman made a motion to deny single voter application to make (second name) residence address, phone number, and email address confidential; Board reviewed requirements of COMAR 33.04.02. Nancy Armstrong seconded, and the motion was denied unanimously at 5:36pm.
- II. Authorization to conduct Logic and Accuracy (L&A) Testing
  - A. Donna Brightman made a motion to approve the Authorization of Mr. Barry Jackson on April 14, 2026, Peter E. Perini Sr. seconded, and the motion passed unanimously at 5:40pm.

**Members Remarks:**

Donna Brightman: Schedule retreat for the board.

Kandace Carpenter: Canvass dates for the general election

**Guest Remarks:**

N/A

**Scheduling of Next Meeting:**

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, July 14, 2026, at 3:00pm The location is Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

**Distributed Information:**

Board Packet

WASHINGTON COUNTY BOARD OF ELECTIONS

May 12, 2026

Page 5

**Future Events:**

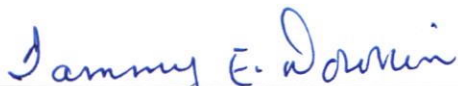
Copy from agenda.

**Adjournment:**

Nancy Armstrong made a motion to adjourn the Regular Board Meeting; Kandace Carpenter, seconded the motion. The motion passed and the Regular Meeting concluded at 5:57pm.

Compiled by Sara Deal  
Election Program Specialist I

Respectfully Submitted,

 7/14/26  
\_\_\_\_\_  
Tammy Downin, President Date

 7/14/26  
\_\_\_\_\_  
Donna Brightman, Secretary Date